

SALES RECORD FOR DELIVERY TO BROKER

For office use only	DETAILS	INCLUDED	TO FOLLOW	NOT AVAILABLE Please indicate reason
	Detailed MLS listing signed by buyer			
	Copy of promise to sell , if selling broker. And if listing broker: the original IF A COMPANY IS BUYING Photocopy of Enterprise Register and Proxy or company resolution for purchase.			
	Annex RC * Remuneration and Costs			
	Annex F *			
	Annex R *			
	Amendments OR AG*			
	Notice and follow-up on fulfillment of conditions			
	Others Amendments			
	Counter proposal *			
	Notice of disclosure or Compensation sharing arrangement*			
	Identities of client FINTRAC buyer			
	Deposit Amount of cheque _____ In TRUST + COPY OF CHEQUE			
	Mortgage approval signed by seller			
	Inspection report (If available)			
	Photocopy of Leases * (Fewer than 5 dwellings)			
	Individual transaction register completed with your Signature and Date			
	Selling agent's member profile (in register of members)			
	Seller's declaration signed by buyer			
	Certificate of location			
	FOR 1 MORTGAGE REFERENCE Notice of disclosure AND Sales register			

* If necessary

Reminder Date	Date	Date	Date	Date
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Prepared by _____ Date: _____ Checked by _____