

To be completed before any commitment

(Sections 18, 20 and 21 of the Regulation respecting brokerage requirements, professional conduct of brokers and advertising)

BE ADVISED THAT SECTION 18 OF THE REGULATION RESPECTING BROKERAGE REQUIREMENTS, PROFESSIONAL CONDUCT OF BROKERS AND ADVERTISING PROVIDES THAT:

"A licence holder who, whether or not in the course of the holder's functions, directly or indirectly holds or proposes to acquire an interest in an immovable or enterprise that is to be purchased, sold or exchanged (...) must, before the drafting or acceptance of the proposed transaction by the prospective contracting party, send without delay to that party, using any means providing proof of the date and time of receipt, a written notice (...).

In the event that the notice is not given, the person entitled to the information may, as long as the contract has not been signed by the parties, withdraw without penalty from any offer or promise concerning the immovable, enterprise (...), by sending or giving a written notice to the other party. (...)"

SECTION I INFORMATION ON THE LICENCE HOLDER

IDENTITY OF THE LICENCE HOLDER

Licence No.:

Type of licence: real estate broker mortgage broker real estate agency mortgage agency

Name of licence holder:

SURNAME GIVEN NAME

Address of establishment:

NUMBER STREET SUITE

MUNICIPALITY PROVINCE POSTAL CODE

AREA CODE TELEPHONE NO. FAX NO.

SECTION II IDENTIFICATION OF THE IMMOVABLE

Identification of the immovable or enterprise which is the object of the purchase, sale or exchange:

Address of the immovable (or, if there is no address, the cadastral designation):

NUMBER STREET SUITE

MUNICIPALITY PROVINCE POSTAL CODE

Cadastral designation:

NAME AND ADDRESS OF ENTERPRISE

SECTION III NATURE OF THE INTEREST OF THE LICENCE HOLDER

Nature of transaction: Purchase Sale Exchange

Nature of the direct or indirect interest that the licence holder owns or proposes to acquire

State all facts pertaining to this interest. For example, if you are personally involved in the transaction because you are selling your own property or enterprise, write "I am selling my personal residence" or "I am selling my enterprise"; if your spouse is involved in the transaction because he/she is buying the immovable or enterprise, write: "My spouse is buying the immovable or enterprise"; if you or your spouse are a partner in a partnership or a shareholder of a legal person which is involved in the real estate transaction, write "I am (My spouse is) a shareholder in the company that is buying (selling) the immovable or enterprise".

Regardless of the nature of your interest in the immovable or enterprise concerned in the transaction, it must be clearly stated here:

SECTION IV LICENCE HOLDER'S DECLARATIONS AND SIGNATURE

The licence holder is currently negotiating the resale or alienation of this immovable for his own account: YES NO

The licence holder has negotiated the resale or alienation of this immovable for his own account: YES NO

The licence intends to negotiate the resale or alienation of this immovable for his own account: YES NO

Also, having a direct or indirect interest in the transaction and in accordance with sections 20 and 21 of the "Regulation respecting brokerage requirements, professional conduct of brokers and advertising", I hereby inform you that I cannot represent you for, as the case may be, the sale, purchase, exchange or leasing (in the case where I am the lessor) of this immovable or enterprise. You may seek representation by a licence holder of your choice.

The licence holder declares that all the information provided is accurate:

IN WITNESS WHEREOF I have signed in _____, on _____, at _____ am/pm

X _____
SIGNATURE OF BROKER OR AGENCY EXECUTIVE OFFICER

SECTION V IDENTITY OF THE PROSPECTIVE CONTRACTING PARTY(IES) AND SIGNATURES

Identity of the prospective contracting party(ies) – Identify the contracting party to whom you must disclose your quality as licence holder and not the person with whom you have a connection. For example, if the holder of a real estate or mortgage broker's licence is selling his own immovable or is representing his father selling his immovable, the prospective contracting party is THE BUYER. If the licence holder is buying an immovable for himself or represents his spouse who is buying the immovable, the prospective contracting party is THE SELLER.

Surname and given name or business name of prospective contracting party 1:

SURNAME		GIVEN NAME	
NUMBER	STREET	SUITE	
MUNICIPALITY		PROVINCE	POSTAL CODE

NOTICE: The prospective contracting party must have received and signed this form without delay before the transaction proposal is drafted or accepted.

IN WITNESS WHEREOF I have signed and received copy in _____, on _____, at _____ am/pm

X _____
SIGNATURE OF PROSPECTIVE CONTRACTING PARTY 1

Surname and given name or business name of prospective contracting party 2:

SURNAME		GIVEN NAME	
NUMBER	STREET	SUITE	
MUNICIPALITY		PROVINCE	POSTAL CODE

NOTICE: The prospective contracting party must have received and signed this form without delay before the transaction proposal is drafted or accepted.

IN WITNESS WHEREOF I have signed and received copy in _____, on _____, at _____ am/pm

X _____
SIGNATURE OF PROSPECTIVE CONTRACTING PARTY 2

SECTION VI FORM TRANSMISSION AND CONSERVATION

The licence holder must forward without delay to the prospective contracting party(ies) this form duly completed and signed using any means providing proof of the date and time of receipt.

The original or a copy of this notice must be kept in the notice of disclosure record maintained by the real estate or mortgage broker acting on his own account or by the real estate or mortgage agency for which the broker acts and be entered in the notice of disclosure register.